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MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **January 26, 2023**. Due to the COVID-19 Public Health Emergency, the meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Suwannee Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

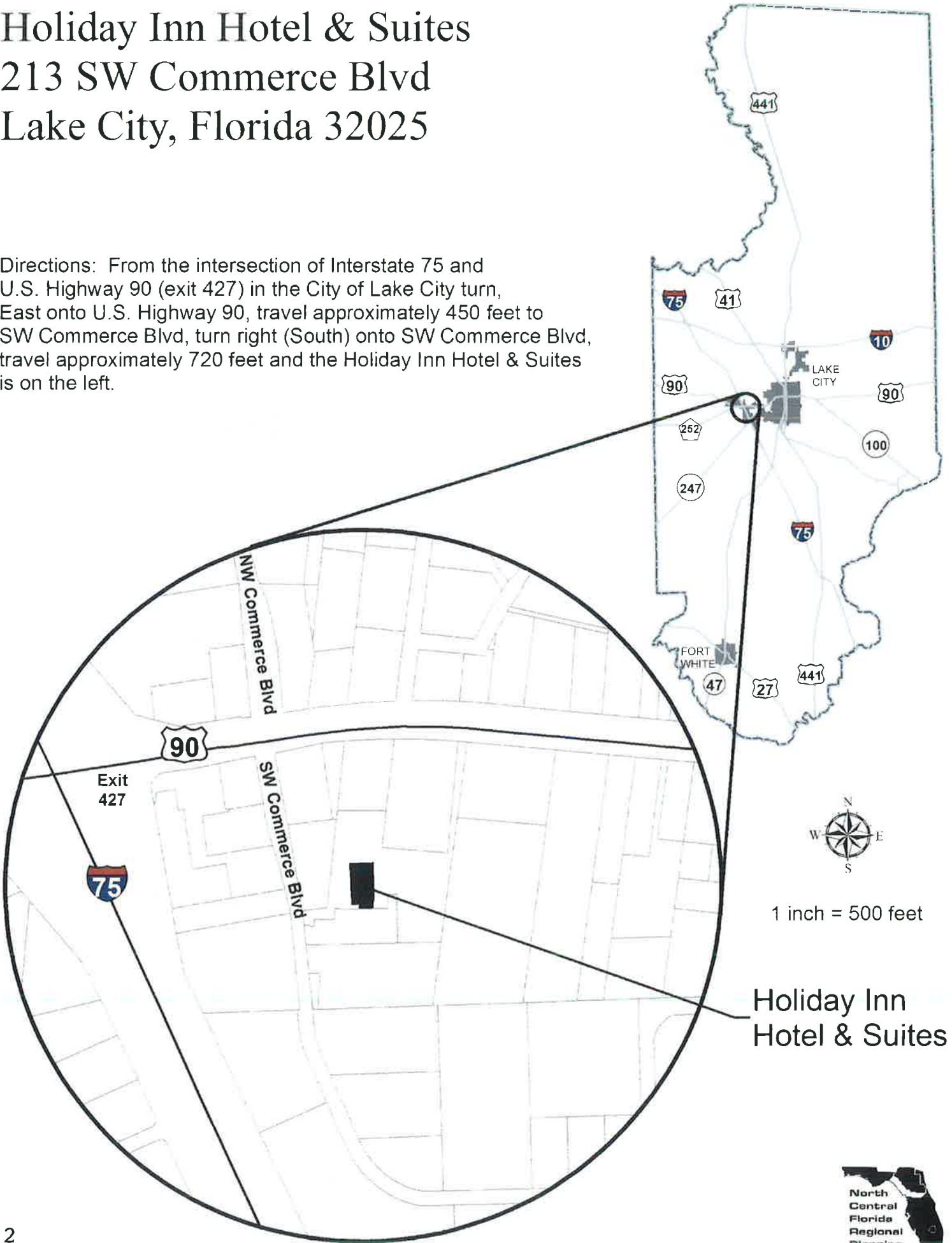
DIAL IN NUMBER: Toll Free 1.888.585.9008

CONFERENCE CODE: 568 124 316

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



Holiday Inn
Hotel & Suites





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AGENDA EXECUTIVE COMMITTEE

Hybrid Public Meeting
Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

January 26, 2023
6:00 p.m.

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II. CONTRACTS AND APPLICATIONS - None	
III. PROGRAM REPORT -	
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IV. GENERAL ADMINISTRATION -	
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* B. Personnel Regulations Amendment	13
V. OTHER BUSINESS - None	
VI. CITIZEN COMMENTS	

This agenda item provides an opportunity for citizens to address the Committee on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

* See Attachments

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EXECUTIVE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

December 8, 2022
6:00 p.m.

MEMBERS PRESENT
IN PERSON

Anthony Adams, Chair
Fletcher Hope, Treasurer
Janice Mortimer, Vice-Chair

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Stew Lilker, Columbia County Observer - In Person

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY

Robert Brown, Secretary
Thomas Demps, Immediate Past Chair

Chair Anthony Adams called the meeting to order at 6:00 p.m.

I. APPROVAL OF MINUTES - October 27, 2022

ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Hope, to approve the minutes for the October 27, 2022 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT

A. Transportation Disadvantaged Local Coordinating Board Appointments

ACTION: Commissioner Demps made the motion, with a second by Commissioner Brown, to recommend that the Council appoint Arlene Dix the voting Florida Department of Children and Families Representative on the Lafayette County Transportation Disadvantaged Coordinating Board and appoint Quana Perry the voting Florida Department of Children and Families Representative on the Columbia Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. The motion carried unanimously.

IV. GENERAL ADMINISTRATION - None

V. OTHER BUSINESS -

- A. Resolution No. 2022-15 Recognizing Service of Patricia Steed, Executive Director
Central Florida Regional Planning Council

ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Hope to recommend that the Council adopt Resolution No. 2022-15 recognizing the Service of Patricia Steed as Executive Director of the Central Florida Regional Planning Council. The motion carried unanimously.

VI. CITIZEN COMMENTS -

Stew Lilker, Columbia County Observer, discussed Council Resolutions of Appreciation for former Council members.

The meeting adjourned at 6:14 p.m.

Anthony Adams, Chair

1/26/23
Date




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January 19, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Transportation Disadvantaged Program Local Coordinating Board Appointments

RECOMMENDATION:

- **Appoint Commissioner Matt Brooks Chair of the Levy County Transportation Disadvantaged Coordinating Board;**
- **Appoint Commissioner Mason Byrd Chair of the Lafayette County Transportation Disadvantaged Coordinating Board;**
- **Appoint Commissioner Mac Johns Chair of the Union County Transportation Disadvantaged Coordinating Board;**
- **Appoint Commissioner Tommy Langford Chair of the Gilchrist County Transportation Disadvantaged Coordinating Board;**
- **Appoint Commissioner Everett Phillips the Local Elected Official Representative for Columbia County on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board; and**
- **Appoint Olajuwon White the voting Veterans Representative on the Levy County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended Commissioner Matt Brooks be appointed Chair of the Levy County Transportation Disadvantaged Coordinating Board. It is recommended Commissioner Mason Byrd be appointed Chair of the Lafayette County Transportation Disadvantaged Coordinating Board. It is recommended Commissioner Mac Johns be appointed Chair of the Union County Transportation Disadvantaged Coordinating Board. It is recommended Commissioner Tommy Langford be appointed Chair of the Gilchrist County Transportation Disadvantaged Coordinating Board. It is recommended Commissioner Everett Phillips be appointed the Local Elected Official Representative for Columbia County on the Columbia, Hamilton and Suwannee Transportation Disadvantaged Coordinating Board. It is recommended Olajuwon White be appointed the voting Veterans Representative on the Levy County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.

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January 19, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Proclamation Proclaiming February 20, 2023 - February 26, 2023
Hazardous Materials Awareness Week

RECOMMENDATION:

Approve the attached proclamation proclaiming the week of February 20, 2023 - February 26, 2023 as Hazardous Materials Awareness Week in the north central Florida region.

BACKGROUND:

The North Central Florida Local Emergency Planning Committee has the job of increasing the safety of our communities from chemical releases. Public outreach and education are important to increasing chemical safety in our communities. The North Central Florida Local Emergency Planning Committee has designated the week of February 20, 2023 - February 26, 2023 as Hazardous Materials Awareness Week. It is recommended that the Council join in this public outreach effort by proclaiming the week of February 20, 2023 - February 26, 2023 as Hazardous Materials Awareness Week (see attached Proclamation).

One goal of Hazardous Materials Awareness Week is to let the public know that facilities, first responders and emergency management are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials. A second goal is to encourage local governments to take advantage of free hazardous materials training classes offered by the Local Emergency Planning Committee.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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PROCLAMATION

PROCLAIMING FEBRUARY 20, 2023 - FEBRUARY 26, 2023 AS HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials and joins the North Central Florida Local Emergency Planning Committee, and numerous municipalities, counties and school boards, in publicly promoting community hazardous materials safety; and

WHEREAS, it is essential for local governments, regional planning councils and local emergency planning committees to work together to increase community safety by encouraging emergency responders to attend free training on how to safely respond to releases of hazardous materials; and

WHEREAS, citizens need to know that local governments, businesses, emergency responders and emergency planners are working together to ensure that our communities are as prepared as possible for both accidental and deliberate releases of hazardous materials.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of February 20, 2023 - February 26, 2023 as *Hazardous Materials Awareness Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 26th day of January 2023.

ATTEST:

SEAL

Robert Brown, Secretary

Anthony Adams, Chair



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January 19, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Personnel Regulations Amendment

RECOMMENDATION:

Amend Section 7 of the Council’s Personnel Regulations to add Presidents’ Day (Observed on the Third Monday of February) and Juneteenth National Independence Day (Observed on June 19) as holidays to be effective calendar year 2023.

BACKGROUND:

Presidents’ Day is celebrated on the third Monday in February. Originally established in 1885 to recognize President George Washington, it was celebrated on President Washington’s Birthday, February 22. The holiday became known as Presidents’ Day after it was moved to the third Monday in February as part of the federal Uniform Monday Holiday Act of 1971.

Juneteenth National Independence Day is celebrated on June 19 and commemorates the emancipation of enslaved African Americans. On June 19, 1865, federal troops arrived in Galveston, Texas to take control of the state and ensure that all enslaved people be freed. This date was two and a half years after the Emancipation Proclamation was signed by President Abraham Lincoln and went into effect January 1863. This day, the oldest known celebration commemorating the end of slavery in the United States, celebrates freedom for African Americans.

It is recommended that the Council amend Section 7 of the Council’s Personnel Regulations to add Presidents’ Day (Observed on the Third Monday of February) and Juneteenth National Independence Day (Observed on June 19) as holidays to be effective calendar year 2023 (See attached amendment).

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Words added are bolded and underlined
Words deleted are bolded and struck through

North Central Florida Regional Planning Council
Personnel Regulations
Proposed Amendment
January 26, 2023

Section 7: Holidays.

(1) Dates

The following dates will be observed as holidays and the Council offices will be closed whenever practicable:

(a) New Year's Day - January 1

(b) Dr. Martin Luther King's Birthday - Third Monday in January

(c) Presidents' Day - Third Monday in February

~~(c)~~**(d)** Memorial Day - Last Monday in May

(e) Juneteenth National Independence Day - June 19

~~(d)~~**(f)** Independence Day - July 4

~~(e)~~**(g)** Labor Day - First Monday in September

~~(f)~~**(h)** Veterans' Day - November 11

~~(g)~~**(i)** Thanksgiving Day (2 days) - Fourth Thursday in November and the following Friday.

~~(h)~~**(j)** Christmas (2 days) - When Christmas falls on Saturday or Sunday, the holiday shall be observed in accordance with Subparagraph (2), below, and the Executive Director may determine whether the second Christmas holiday is to be observed immediately preceding the day selected for the observation of Christmas or immediately after the observed day (i.e., if December 25th is on Saturday, the Executive Director may determine that the Christmas holiday will be observed on Friday with the additional day being given either on Thursday preceding the Christmas holiday or on Monday following the Christmas weekend). Otherwise the second Christmas holiday may be granted on either December 24th or 26th, at the discretion of the Executive Director.

Words added are bolded and underlined
Words deleted are bolded and struck through

~~(j)~~(k) Floating Holiday (1 day) - Each regular full-time employee shall be provided one non-cumulative employee's option day during the Council's fiscal year. This day may be taken at any time during the fiscal year provided the day selected by the employee has prior approval by the Executive Director. Employees are encouraged to take this day to observe religious or other holidays that are important to the employee but not listed among the regular holidays observed by the Council. This day may be taken only in four-hour or full-day increments and it must be taken, when an employee's position or employment is terminated, before the employee's last day of work, exclusive of approved leave taken.

2) Holidays falling on Saturdays will be observed on the Friday preceding the holiday and holidays falling on Sunday will be observed on the Monday following such holidays.

(3) Employees Required to Work on Holidays - If the Executive Director deems that the Council's interests can best be served by an employee working on a holiday, such employee will be provided with compensatory time off at the earliest practical date.

(4) An employee, whose position or employment is in the process of being terminated, except when terminating as a result of sickness, may receive credit for holiday leave only when said employee works one full day following the holiday. An employee may not extend vacation leave beyond a holiday for the purpose of gaining credit for holiday leave.